

RESOLUTION NO. 5296/SA-2017-01

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AND THE SUCCESSOR AGENCY OF THE SOLEDAD REDEVELOPMENT AGENCY ACCEPTING AND APPROVING THE 2017-2018 FISCAL YEAR PROPOSED BUDGET AND APPROVING AND/OR DIRECTING IMPLEMENTATION OF OTHER BUDGET RELATED ACTIONS

WHEREAS, the City Manager has considered estimates of revenue from all sources, and estimates of expenditures required for the proper conduct of the activities of the City of Soledad for Fiscal Year 2017-18, and

WHEREAS, the City has developed the proposed annual budget for Fiscal Year 2017-2018; and

WHEREAS, the Proposed Fiscal Year 2017-2018 budget reflects a General Fund budget which is balanced; and

WHEREAS, the Proposed Fiscal Year 2017-2018 budget, as prepared, also includes the fiscal year budget for the Successor Agency of the Soledad Redevelopment Agency; and

WHEREAS, the City Council and the Successor Agency Board of Directors hereby find that the foregoing recitals are true and correct.

NOW THEREFORE, BE IT HEREBY JOINTLY RESOLVED by the City Council of the City of Soledad and the Successor Agency Board of Directors that the Fiscal Year 2017-2018 Proposed Budget, attached hereto, a copy of which is attached hereto as **Exhibit A** and by this reference incorporated herein, is hereby approved to become effective July 1, 2017; and

BE IT FURTHER RESOLVED by the City Council of the City of Soledad, that City Manager and the Finance Director are authorized to realign the 2016-2017 Budget to reflect the Estimated Actual Revenues and Expenditures for the 2016-2017 Fiscal Year, and

BE IT FURTHER RESOLVED by the City Council of the City of Soledad, that the Position Allocation attached, a copy of which is attached hereto as **Exhibit B** and by this reference incorporated herein, is hereby approved to become effective July 1, 2017; and

BE IT FURTHER RESOLVED by the City Council of the City of Soledad, that the Salary Schedule of the City's Classification & Compensation Plan, including the compensation of elected council members and appointed commissioners, which is attached hereto as **Exhibit C** by this reference by this reference incorporated herein, is hereby approved to become effective July 1, 2017; and

BE IT FURTHER RESOLVED by the City Council of the City of Soledad that the Contingency Reserves/Fund Balance policy adopted on August 6, 2014 and set forth below is hereby affirmed.

General Fund	\$ 1,500,000
Wastewater Enterprise	\$ 1,500,000
Water Enterprise	\$ 500,000
Street Fund	\$ 500,000

BE IT FURTHER RESOLVED by the City Council of the City of Soledad, that the Proposition 4 General Fund Appropriations Limitations for Fiscal Year 2017-2018, attached hereto, a copy of which is attached hereto as **Exhibit D** and by this reference incorporated herein, is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Soledad and the Board of Directors of the Successor Agency of the Soledad Redevelopment Agency at a regular meeting duly held on the 7th day of June, 2017, by the following vote:

AYES, and in favor thereof, Councilmembers: Mayor Pro Tem Alejandro Chavez, Christopher Bourke, Carla Stewart, Anna Velazquez and Mayor Fred Ledesma

NOES, Councilmembers: None

ABSENT, Councilmembers: None

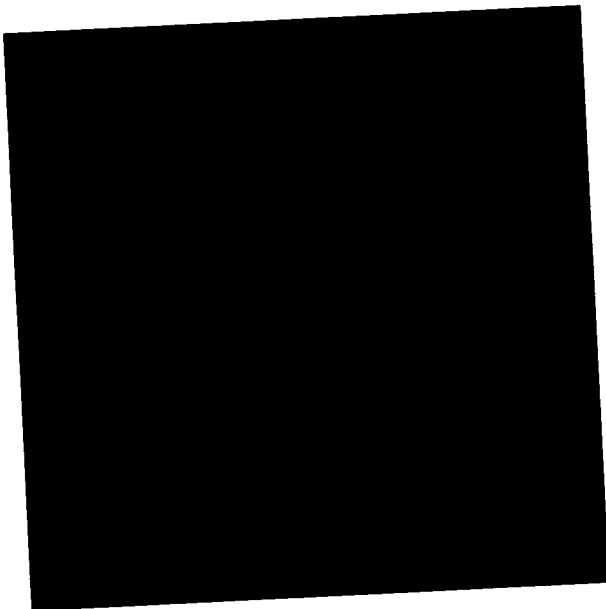
ABSTAIN, Councilmembers: None



FRED J. LEDESMA, Mayor/Chairman

ATTEST


MICHAEL C McHATTEN, City Clerk/Agency Secretary



**POSITION ALLOCATION - FY 2017-18
AUTHORIZED POSITIONS BY FISCAL YEAR**

EXHIBIT "B"

	2015-16	2016-17	2017-18	CLASSIFICATION
CITY COUNCIL	1.00	1.00	1.00	Mayor
	4.00	4.00	4.00	Council Members
	5.00	5.00	5.00	TOTAL - COUNCIL
PLANNING COMM	5.00	5.00	5.00	Planning Commissioner
	5.00	5.00	5.00	TOTAL - PLANNING COMMISSIONER
ADMINISTRATION	1.00	1.00	1.00	City Manager
	1.00	1.00	1.00	Assistant to the City Manager
	1.00	1.00	1.00	Executive Assistant to the City Manager
	1.00	0.00	0.00	Human Resources Technician
	0.00	1.00	1.00	Administrative Specialist
	4.00	4.00	4.00	TOTAL - ADMINISTRATION
COMMUNITY & ECONOMIC DEV	1.00	1.00	1.00	Community/Economic Development Director
	0.80	0.80	0.80	Building Official
	1.00	1.00	1.00	Economic Development Housing Prog Coord.
	2.80	2.80	2.80	TOTAL - COMMUNITY & ECONOMIC DEV
POLICE	1.00	1.00	1.00	Police Chief
	1.00	1.00	1.00	Deputy Police Commander
	3.00	4.00	4.00	Police Sergeant
	12.00	11.00	12.00	Police Officer (2)
	1.00	1.00	1.00	Police Records Supervisor
	1.00	1.00	1.00	Animal Control Officer
	1.00	1.00	1.00	Property and Evidence Technician
	1.00	1.00	1.00	Code Enforcement and Community Service Ofcr
	21.00	21.00	21.00	TOTAL - POLICE
	PUBLIC WORKS	1.00	1.00	1.00
0.00		0.00	1.00	Public Works Manager (1)
1.00		1.00	1.00	Public Works Supervisor
4.00		4.00	4.00	Maintenance Worker
2.00		2.00	2.00	Maintenance/Mechanic
1.00		1.00	1.00	Administrative Secretary
9.00		9.00	9.00	TOTAL - PUBLIC WORKS
UTILITIES	1.00	1.00	1.00	Water Reclamation Operator in Training
	1.00	1.00	1.00	Laboratory Director
	1.00	1.00	1.00	Principal Laboratory Analyst
	1.00	1.00	0.00	Water Resources Manager (1)
	1.00	1.00	1.00	Water System Supervisor
	2.00	2.00	2.00	Water Systems Operator
	1.00	1.00	1.00	Water Reclamation Chief Plant Operator
	2.00	2.00	2.00	Water Reclamation Operator II
	2.00	2.00	2.00	Water Reclamation Operator I
	1.00	1.00	1.00	Customer Service Utility Billing Technician
	2.00	2.00	2.00	Water Reclamation Shift Supervisor
	2.00	2.00	2.00	Utility Maintenance Mechanic
	1.00	1.00	1.00	Electrician
	18.00	18.00	18.00	TOTAL - UTILITIES
64.80	64.80	65.80	TOTAL AUTHORIZED POSITIONS	

Footnotes:

- (1) 12/7/16 - Council approved elimination of Water Resources Manager and adding Public Works Manager classification.
- (2) Effective 1/1/18 - Additional Police Officer position approved through Measure Y funding.



**Section One of Classification and Compensation Plan
SUMMARY OF JOB CLASSIFICATIONS AND SALARY SCHEDULE
FY 2017/18**

Classification	FLSA Exempt Status	See Footnote	Salary Range	Salary Schedule	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	# Auth. Positions
SELECTED OFFICIAL											
Mayor and City Council	N/A		N/A	N/A		Mayor: \$612/month and City Council: \$512/month					5.00
COUNCIL ELECTED OFFICIAL											
Planning Commission	N/A		N/A	N/A			\$150/meeting				5.00
PROFESSIONAL/ADMINISTRATIVE GROUP (EM)											
City Manager	Exempt	(1)	N/A	N/A			\$13,333.33				1.00
Community/Economic Development Director	Exempt	(2)	81	EM	\$9,806.24	\$10,247.52	\$10,708.66	\$11,190.55	\$11,694.12		1.00
Police Chief	Exempt	(2)	86	EM	\$11,081.66	\$11,580.34	\$12,101.45	\$12,646.02	\$13,215.09		1.00
Public Works Director	Exempt	(2)	81	EM	\$9,806.24	\$10,247.52	\$10,708.66	\$11,190.55	\$11,694.12		1.00
PROFESSIONAL/MID-MGMT (MM)											
Building Official	Exempt		69-B	MM	\$7,212.04	\$7,536.58	\$7,875.73	\$8,230.14	\$8,600.49		0.80
Econ. Develop./Housing Coord.	Exempt		52-B	MM	\$4,765.17	\$4,971.72	\$5,203.68	\$5,437.85	\$5,682.55		1.00
Police Records Supervisor	Exempt		47-B	MM	\$4,216.73	\$4,406.48	\$4,604.77	\$4,811.99	\$5,028.53		1.00
Laboratory Analyst	Exempt		56-B	MM	\$5,253.60	\$5,490.01	\$5,737.06	\$5,995.23	\$6,265.01		1.00
Public Works Supervisor	Exempt		52-B	MM	\$4,765.17	\$4,971.72	\$5,203.68	\$5,437.85	\$5,682.55		1.00
Water Reclamation Chief Plant Operator	Exempt		62-B	MM	\$6,081.70	\$6,355.37	\$6,641.37	\$6,940.23	\$7,252.54		1.00
Water Reclamation Shift Supervisor	Exempt		56-B	MM	\$5,253.60	\$5,490.01	\$5,737.06	\$5,995.23	\$6,265.01		2.00
Water Systems Supervisor	Exempt		59-B	MM	\$5,650.82	\$5,905.11	\$6,170.84	\$6,448.53	\$6,738.71		1.00
UNREPRESENTED, CONFIDENTIAL GROUP (CF)											
Administrative Specialist	Exempt		47-B	CF	\$4,278.43	\$4,470.96	\$4,672.15	\$4,882.40	\$5,102.11		1.00
Assistant to the City Manager	Exempt		68-B	CF	\$7,321.92	\$7,651.41	\$7,995.72	\$8,355.53	\$8,731.53		1.00
Executive Assistant to the City Manager	Exempt		41-B	CF	\$3,788.27	\$3,958.74	\$4,136.88	\$4,323.04	\$4,517.58		1.00
Public Works Manager	Exempt	(3)	71	CF	\$3,459.71	\$3,615.40	\$3,778.09	\$3,948.11	\$4,125.77		1.00
Deputy Police Chief	Exempt		73-B	CF	\$8,269.31	\$8,641.43	\$9,030.29	\$9,436.65	\$9,861.30		1.00

Exhibit D

City of Soledad Proposition 4 General Fund Appropriations Limitations for Fiscal Year 2017-2018

1	Fiscal year 2016-17 Appropriations limit established by resolution	\$21,026,642
2	Population Estimate – Department of Finance (Jan 1, 2017)	16,455*
3	Population Estimate – Department of Finance (Jan 1, 2018)	16,925*
4	Population conversion factor (2.86+100/100)	1.0286
5	Per Capita Personal Income Index (3.69+100/100)	1.0369
6	Calculation of Factor (line 4 x line 5)	1.0666
7	Fiscal Year 2017-18 Appropriation Limit	\$22,270,016
8	Appropriation Subject to the limitation	\$5,747,894
9	Amount under the limitation	\$15,555,242

Notes:

* Used modified population figures from the Department of Finance Letter dated May 2017.

